

HAMPSHIRE GASTROENTEROLOGY ASSOCIATES, LLC

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Practice Limited to Gastroenterology and Liver Disease

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Hampshire Gastroenterology Associates, LLC Online Communication Agreement for Patient Portal

HGA is pleased to grant you a limited license to access the HGA Practice Patient Portal (“site”) for your personal information purposes and private use. The site offers secure viewing for patients who wish to view part of their medical records. Please note that the information available on the site does not constitute your complete medical record. If you would like to request a copy of your complete medical record please contact our office. By agreeing to access and use the site, you must agree to the conditions in this agreement form (the “agreement”) and to the Hampshire Gastroenterology Associates, LLC Terms of Use (“our terms of use”).

How to Access and Use the Site:

Once this agreement is reviewed and signed by you, we will give you the URL (internet address) of the site where you can log in. We will also provide you with a user name and password in person. You can access the site through any web-enabled technology capable of industry standard web based security including, but not limited to, computers, laptops, tablets, smart phones, etc. (Device or Devices). Access to the site is an optional service, and we will notify you as promptly as we reasonably can. Information available from the site may include, but is not limited to: your laboratory and other test results; your medication list; your medical issues list (problem list); your allergies; and summaries from your appointments. All of the Medical Information available on the site may contain errors and omissions. We reserve the right to correct errors or omissions without prior notice. If you feel there is an error in your Medical Information, you should initiate an amendment request to your provider. Information you provide through the site may be made part of your permanent medical record.

Hampshire Gastroenterology Associates, LLC provides comprehensive high quality specialty care to the members of our community.

Protecting Your Medical Information and Risks:

The Medical Information that is provided from the site to your Device is encrypted using industry security standards for web based communications. To gain access to the site in order to retrieve Medical Information you must use your assigned patient specific username and password. You are responsible for ensuring that your username and password are kept private and confidential. Please select passwords that are complex (passwords of at least 6 characters, including a combination of upper and lower case letters, numbers and special characters). You should change your password regularly and you should not cache or otherwise save your username and password on any Device. In no event should you share your username and password with a third party or allow another person to access the site using your username and password. Please notify your provider if you have any reason to believe that your username or password has been lost, compromised, or misused in any way. You are fully and solely responsible for any and all use of the site using your username and password.

You are fully and solely responsible for ensuring the privacy and security of any information extracted from the site including, but not limited to, print outs, downloads, and screen shots. Please only access the site from trusted and private Devices. Many Devices, including employer-provided Devices or other public Devices, are attached to networks capable of catching the results of web based communications and could compromise the privacy of your Medical Information.

E-mail Communications may be used as a means to direct you to the site as new information is available. **Please make sure we have your correct email address and inform us if it changes.** PLEASE DO NOT RESPOND TO THESE E-MAILS AS THEY ARE NOT MONITORED. ADDITIONALLY, PLEASE DO NOT PROVIDE ANY HEALTH INFORMATION, CONFIDENTIAL INFORMATION ABOUT YOURSELF, YOUR FAMILY, OR OTHERS KNOWN TO YOU VIA E-MAIL, AS E-MAIL COMMUNICATION CAN BE INTERCEPTED IN TRANSMISSION OR MISDIRECTED.

THIS SITE SHOULD NOT BE USED FOR MEDICAL EMERGENCIES. ALWAYS DIAL 911 IN THE CASE OF AN EMERGENCY.

Conditions of Accessing and Using the Site:

When you log in to the site for the first time, you will be asked to read and consent to our Terms of Use for the site. Please read our Terms of Use carefully. You will not be granted access to the site without acknowledging that you have read our Terms of Use and agreeing to comply with the terms by clicking the "I Agree" button on the log in page. If you have any questions we will gladly provide you with more information. If you do not accept the Terms of Use, please exit the site and notify the practice that provided you with your username and password so that your access to the site can be deactivated.

In return for access to the site, you agree not to: (1) use the site in any way that violates local and federal laws; (2) transmit any electronic information that violates the rights or privacy of any party; (3) transmit materials that are obscene, defamatory, abusive, slanderous, hateful, or otherwise likely to result in harm to others; or (4) intentionally distribute viruses or other harmful computer code or take any other action that could compromise the security of our computer system.

The limited license to access the site is provided to you at no charge through our business associate eClinicalWeb and in accordance with the eClinicalWeb Terms and Conditions and Privacy Practices. Please read the eClinicalWeb Terms and Conditions and Privacy Practices that are linked at the bottom of the site carefully. If you do not accept the eClinicalWeb Terms and Conditions and Privacy Practices please exit the site and notify the practice that provided you with your username and password so that your access to the site can be deactivated.

Entire Agreement

This Agreement (including our Terms of Use) constitutes the entire agreement between you and Hampshire Gastroenterology Associates, LLC and its affiliates with respect to the subject matter herein and supersedes any and all prior or contemporaneous oral or written agreements. By signing this Agreement (including Terms of Use) you are certifying that you accept the conditions for using the site and you are authorizing your Medical Information to be published to the site for your private use in partnering with Hampshire Gastroenterology Associates, LLC in your healthcare.

Patient/Authorized Representative Acknowledgement:

Email Address

Signature

Date

Welcome to Hampshire Gastroenterology Associates, LLC Medical Group's Patient Portal

We are pleased you have chosen to use the Patient Portal to communicate secure and confidential information regarding your healthcare.

Taking a few minutes to register will give you access to valuable information and services provided in a secure and confidential manner. Once registered and logged in you will be able to:

- View Lab results
- Refill prescriptions
- View upcoming appointments
- Update your personal information
- Print useful paperwork and forms

The Patient Portal is **NOT** intended to replace an office visit or urgent matter.

In the event of a Medical Emergency call 911.

For any urgent medical matters that are NOT life threatening please contact us at 413-586-8910 during office hours, Monday-Friday 9:00am-4:45pm.